

**Richmond Kigoos Swim Club Planning Meeting
Watermania
November 15, 2015**

1. Approval of the Agenda

2. President's Report

- Tsunami Update
 - Positive feedback
 - No concerns reported
 - 5 lanes now – 5 coaches & CITs with them

- Coaching Hiring
 - Chris will post positions tomorrow
 - Looking at interviewing out of town university students at Christmas
 - Emilia and Brandon will return also looking for older students applying to coach at the senior/intermediate/junior level – 2 for each position

3. Head Coach Report

- Emilia coaching tonight

4. Treasurer's Update

- Surplus of \$2000 for the year
- There is one family who's volunteer cheque we will cash and others who Megan will follow-up with
- Fiscal year end will be at the end of December
- AGM in February. Budget will be reported at that time.

5. Regional/Provincial Updates

- Janice Kostiuk is the new Fraser South Secretary
- Icebreaker June 4/5th
- Boundary Bay June 17/18
- Ladner 25/26
- No meet July long weekend
- Hootenany/Saltspring July 9/10
- Surrey July 16/17
- WRASA July 23/24
- North Delta July 30/31
- Regionals August 5, 6, 7
- Provincial coaches conference – Princeton April 30/May 1st – Fraser South will pay for two Kigoos coaches and we can pay for 2
- Via Sport was a big hit – looking for stories of people who used it
- On line registration - hoping the organizing body will use one system for all of the clubs

- Mexican swim club looking to find a pool to use & possible billets
- Fraser South looking to run a coaching 101 program – idea of doing it either at Christmas break or April. It is a Friday night, Saturday, Sunday
- Independent school association looking to have a meet at Watermania and asking us to sponsor it.

6. New Business

a. Volunteer forms

- Discussion of volunteer forms for volunteer hours & how to streamline the verification of these hours

b. Volunteer planning

- We will have an information meeting that gives information about the executive positions in advance of the AGM
- See google doc for positions https://docs.google.com/document/d/1WZgTV_lhr5rsQhz_Wa0B4N0FwCBPZm6HTyjkSArQvkn4/edit?usp=sharing

c. Registration update

- Hytek can offer a software program similar to what we use now.
 - Port Coquitlam use it
 - Everything would be done on line – large reduction in paper
 - Possibly can merge our current data base on to it
 - No cost up front but 3.9% per transaction
 - Data is housed in the States – cloud based
 - Credit cards accepted
 - Hytek owns swim manager
- The other company is Vancouver based Karelo
 - Data entry still has to be done if we use this company
 - More payment options – pay pal, cheques etc.
 - 4% per transaction fee
- Bruce moves to pass a motion for Kigoos to move to on line registration using the Hytek system
 - Andrea seconded motion - passed
- Bruce moves to pass a motion for the Kigoos fee structure to stay the same for 2016 season
 - Andrea seconded motion - passed
- The board decided to implement the Hytek system

7. Next meetings at Watermania:

- a. January 17th Planning Meeting 5:30 – 7pm
- b. February 28th Annual General Meeting 5 – 7pm