

# Kigoos Directors Planning Meeting

September 13, 2015

## President's Report

1. Welcome Emilia!
2. Coaching update: Brandon, Liam and Alexis plan to be back next summer
3. Winter Masters Update
  - Bruce and Chris have met with Gail
  - Julia is coaching
  - Grade 12s might be able to swim

## Head Coach Report

1. Ava is finished now. She has appreciated the help and support from the board
2. Emilia is looking forward to the role and is hoping that the Tsunami program is fun for the kids and successful

## Treasurer's Update

1. Idea of looking into a federal Swim Program where they will pay up to 50% of employees salary
  - They require hourly wages rather than contracts which would require more time to do payroll management if we were to do this program
  - The application would need to be done before the end of the year for following year
2. The current treasurer will transition in February
3. Satinder also helping with financial work

## Regional/Provincial Updates

1. Christina and Renata have now stepped down from their roles
2. There is an opening for secretary in Fraser South - the hope is that another representative from Kigoos takes on the role

## New Business/Upcoming events

1. Awards Night
  - Acknowledgement of how much work Wendy does to make the event happen
  - Awards information has now been compiled
  - Looking at a more streamlined way to get the information at the end of the year
  - Rosemary (who is taking the position over) plans to meet with Emi at the beginning of the year to strategize
  - Template handed out at the beginning of the year to coaches
  - All done with ribbons/awards for this year
  - Idea of getting relay sheets on the Mondays after meets from the coaches to ensure names are not lost
  - For social events whoever the parent liaison is can take the sheet with the information from the coaches and put in in the computer for the awards

- Ava will forward a list of the CITs to Craig, Wendy and Chris
  - Chris will send out a notifier
  - Screen needs to be provided by McMath
  - Ava will be MCing the event – Wendy will send her the script
  - Joanne will bring a speaker and a microphone
  - Bill McNulty will be there
  - Nancy is the contact for food
2. Coaching update for Tsunami
- Emi & Liam will be the main coaches. Julia and Alexis will be the permanent substitutes
  - Jacob and Tamara will be coaching JD
  - After tonight Chris will put out a posting for 2 JD coaching positions for Tsunami
  - Rosemary will be providing Kelian with an update on the document on the pool
  - At the end of the month Bruce and Kent will go in and put everything away (blocks etc.)
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  - Tsunami full –
    - JD 37
    - Juniors 24
    - Intermediate 36
    - Seniors 21
    - New sibs 8
    - Total new swimmer 12
3. Registrar Update
- Joanne's strong recommendation to the club is to put registration on line
  - This is in keeping with most other sports organizations
  - Karelo.com is a local company – information stored in Canada
  - Joanne has looked into 5 companies total and likes this one the best as it is local (Vancouver) and we can more easily access tech support
  - Hoping to make a decision on this at the November meeting
  - Joanne still needs to find out if Hytech info can be transferred. Once she has the information from Hytech she will share it
  - Fee for on line registration will be approximately \$25 per swimmer
  - Zoe will bring up the idea of paying for this when she has her Fraser South meeting next week
  - Possibility of using 2015 surplus to cover the cost
4. Volunteer Update
- Megan will be making changes to the volunteer forms for next year
  - Megan will be following up with families who have not completed their volunteer hours or have unsigned forms
  - Megan will send Joanne the names for her to send her the e-mail addresses
  - Megan will summarize the detailed hours that she has and will send them to Craig

## 5. Family Survey

- Very positive feedback
- All categories the same or better than previous years
- This can be used as a planning document for next year
- Coaching evaluations – no extremes this year
- Positive comments about JD, CITs, Tater Tots
- Communication – coaches who are really quick to respond to parents very appreciated
- Next year we can give feedback to newer parents about which meets work better for newer parents
- Assigning parents/coach to help herd kids for relays
- E-mail out confirmations an idea
- Social events all had positive feedback – red and white meet needs to be looked at next year
- Everyone liked red caps with names on them – idea to order swim caps with names with registration - Joanne will follow-up with Chandra regarding this

## 6. Support for 2016

- Sonja will do the pub night again
- Megan will be the volunteer coordinator again
- Joanne will be the registrar again – Nancy can shadow Joanne
- Wendy and Rosemary will do awards
- We need someone for: Treasurer, President, Internal VP
- 5 new directors will also have to be elected
- Sandra and Dave will keep marshaling
- Zoe will stay on with officiating
- Liaisons with parents who do social events
- Ideas to increase involvement:
  - Dividing up responsibilities for events
  - Creating committees around each position

### **Next meetings:**

- Sunday November 15, 2015: Nadia will try to book the room at Watermania
- AGM: February 2016